

## 合作创新研究团队项目申请路径说明 Instructions for Applicants of ICFCRT

#### 1. Guidelines (Launched in January)

#### ☐ Find the Guidelines on NSFC official website

Chinese edition <a href="https://www.nsfc.gov.cn/publish/portal0/tab434/info94303.htm">https://www.nsfc.gov.cn/publish/portal0/tab434/info94303.htm</a>

English edition <a href="https://www.nsfc.gov.cn/english/site\_1/international/D6/2025/01-17/389.html">https://www.nsfc.gov.cn/english/site\_1/international/D6/2025/01-17/389.html</a>





#### 1. Guidelines (Launched in January)

#### ☐ Find the English Guideline on NSFC official English website

Official English website <a href="https://www.nsfc.gov.cn/english/site\_1/index.html">https://www.nsfc.gov.cn/english/site\_1/index.html</a>





Contact us

### 2. Eligibility

#### The applicant/PI

- **□** Foreign citizenship
- A senior academic title
- Outstanding academic achievements and significant international influence
- □ Work for no less than 6 months per year at the host institution during the granted period
- □ The Agreement shall be signed between the applicant and the host institution

#### **Main Participants**

- □ Senior academic titles or doctoral degrees
- □ Regardless of nationalities
- □ 1~4 persons

#### **Participating institutions**

**□** ≤2 institutions

### 2. Eligibility

# Ensure consistency with the proposal

#### 合作创新研究团队项目申报协议

#### Agreement to Support the Application for International Collaboration Fund for Creative Research Teams (ICFCRT)

根据国家自然科学基金委的相关要求,外籍学者依托本单位申报国家自然科学基金 合作创新研究团队项目,双方签订如下项目申报支持协议;

According to relevant requirements of NSFC, the host institution and the international scientist (hereinafter referred to as the Parties) sign the following agreement to support the scientist in applying for the International Collaboration Fund for Creative Research Teams (ICFCRT).

#### 一、申请人信息(Information of the Applicant):

姓名(Name): 职称(Professional title):

国籍(Nationality, be consistent with that shown on the cover of the application form)

护照号(Passport No.):

二、项目期限(Project Duration): 01/01/2026 - 12/31/2028

#### 三、双方权利与义务(Rights and Obligations of the Parties)

申请人承诺,如若项目获资助,保证资助期内每年(自然年)在依托单位从事研究工作的时间在 6 个月以上,并确保在中国工作期间遵守中国法律法规及自然科学基金的各项管理规定。

The applicant agrees to conduct research work at the host institution for no less than 6 months per year (calendar year) during the implementation of the awarded project, and ensure the compliance with Chinese laws and relevant rules and regulations of NSFC while conducting research in China.

2. 申请人同意国家自然科学基金委员会存储、处理和传输申请人的个人信息(包括但不限于:申请人的姓名、专业技术职务(职称)、研究领域和专业、国家、性别、出生日期、电话号码、邮寄地址、电子邮件地址、目前所在大学/研究机构)和申请材料用于联络和沟通管理、评审和资助管理、证明符合研究资助条件、审计与统计等。申请人同意在评审过程中与评审专家分享数据。申请人己知晓本人有权在任何时候通过发邮件至 icfcrt@nsfc.gov.cn 以书面形式部分或全部撤回个人许可。如果个人许可被撤回,在被撤回之前对个人数据进行的任何处理都不应被视为存在异议。

The applicant hereby agrees to NSFC's storing, processing and transferring the personal information (including but not limited to: surname, first name, academic title, field of

research and specialism, country, gender, date of birth, telephone number, postal address, e-mail address, current university/research institution) and the application materials required for the purposes of relationship and communication management, review and funding management, demonstration of compliance with research funding conditions as well as for audit and statistical purposes. The applicant consents to share the data with the reviewers in the course of the application evaluation process. The applicant is aware that he/she can withdraw his/her consent, partially or wholly, at any time, by writing to icfcrt@nsfc.gov.cn. If the consent is withdrawn, any processing of the data which occurred on his/her consent before the withdrawal of the same shall not be considered objectionable.

依托单位已对本单位申请人所提交申请材料的真实性、完整性和合规性,编制项目预 算的目标相关性、政策相符性和经济合理性进行审核。在项目资助期间,依托单位保 证为申请人提供相应的生活待遇和项目执行必需的工作条件。

The host institution has ensured authenticity, completeness and compliance of the proposal documents submitted by the applicant, as well as the relevance of objectives, policy consistency and economic rationality of the project budget. During the grant duration, the host institution will provide necessary living and working conditions for the applicant.

申请人签字
(Applicant Signature):
日期(Date):

Signed by the **applicant** in person

依托单位法人签章

(Legal Representative's Signature of Host Institution):

依托单位公章

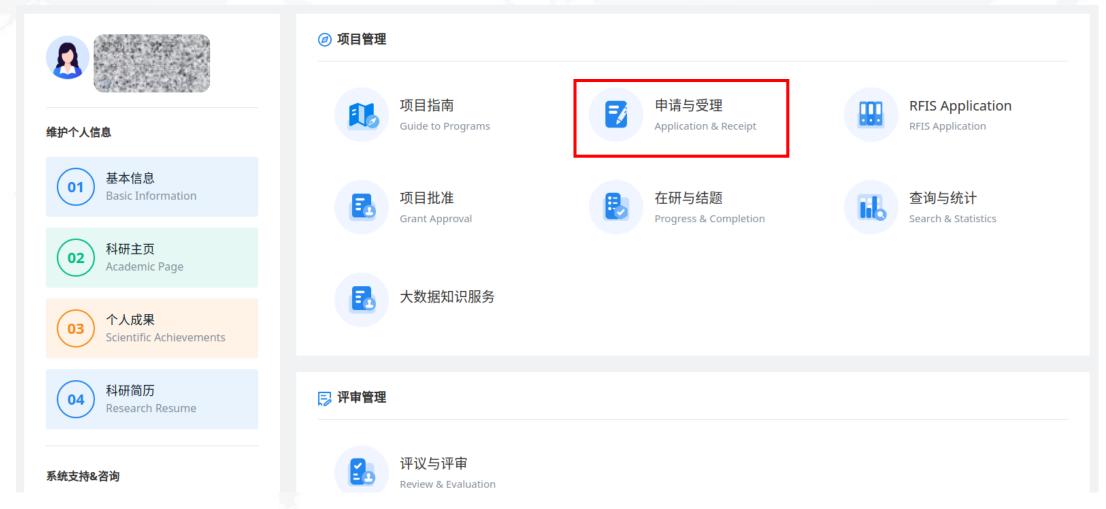
(Official Seal of Host Institution):

日期(Date):

Signed by the **legal** representative of the host institution in person or with signature stamp

Stamped by the **official seal** of the host institution

- Log in to the NSFC Internet-based Science Information System (https://grants.nsfc.gov.cn/)
- Click on "Application & Receipt"



> Select the role of "Applicant for RFIS, ICFCRT"



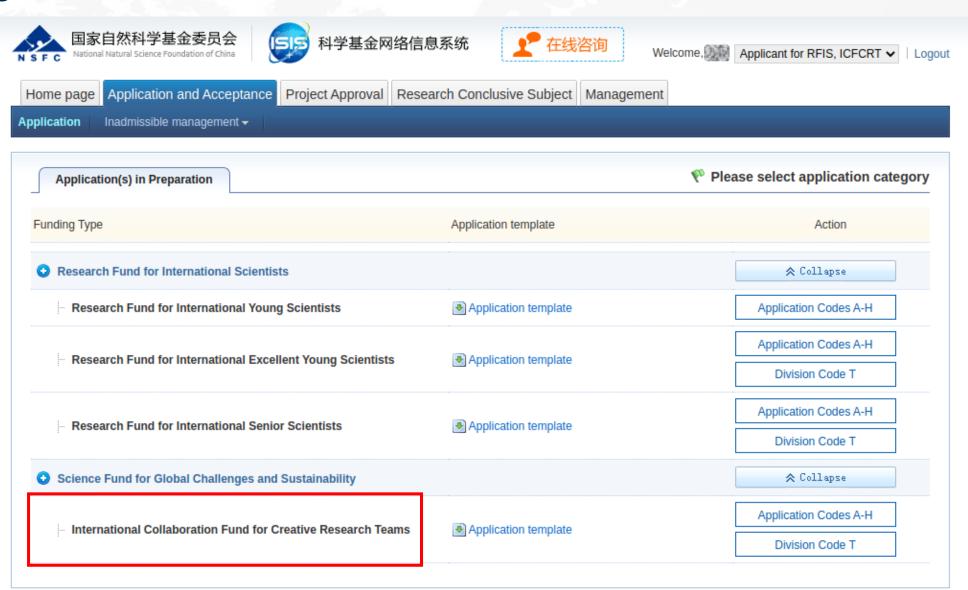
> Click on "Application" or "Application and Acceptance"



> Click on "New Proposal" to enter the page of Application(s) in Preparation

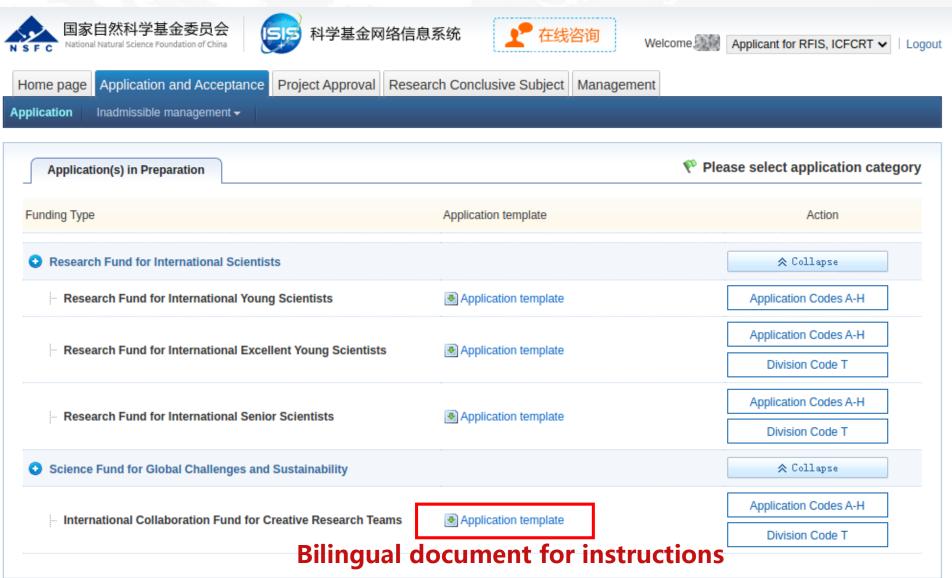


Navigate to find the "International Collaboration Fund for Creative Research Teams"



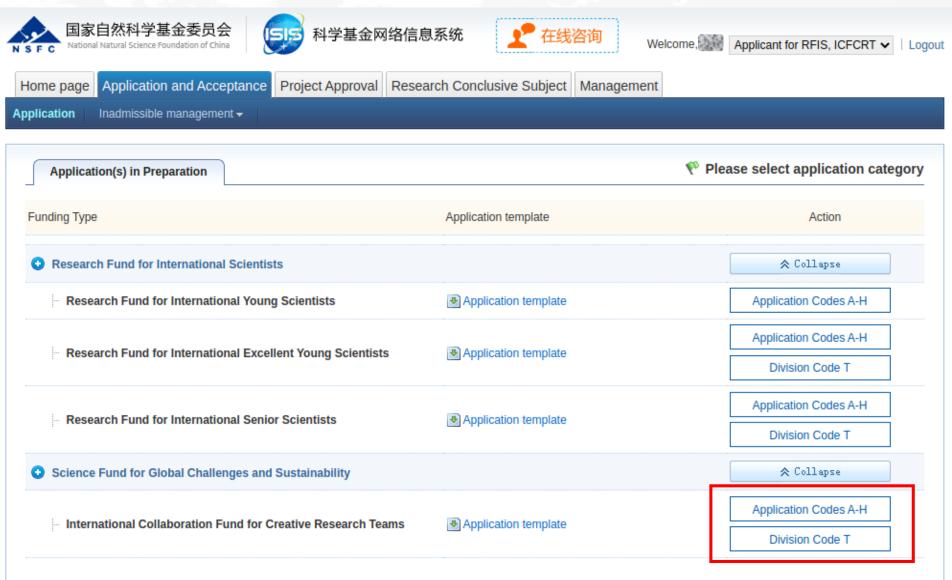
#### 4. Instructions & Outlines

Download the "Application template" and read the instructions in detail



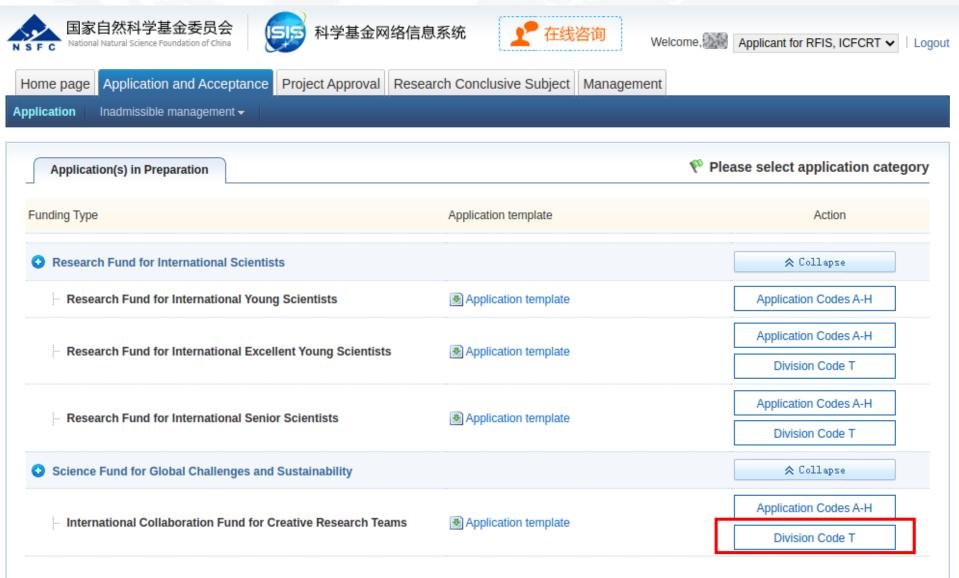
#### 5. Application/Division Codes

Select Application/Division Codes according to your Research Direction and Contents

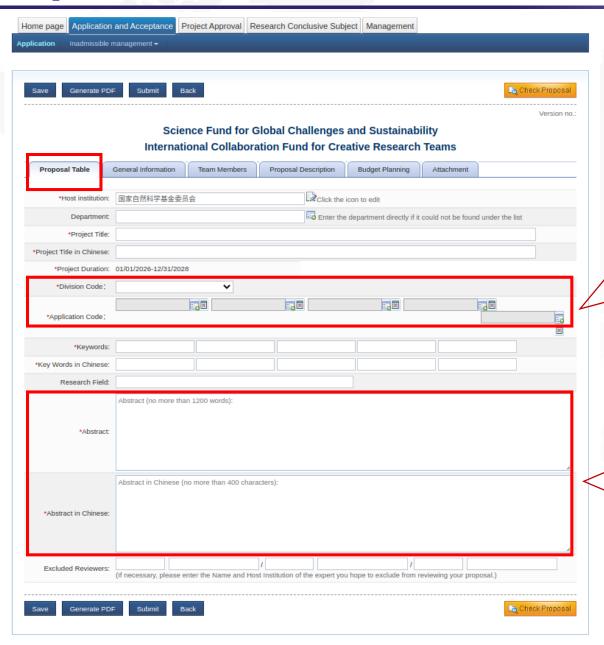


#### 5. Application/Division Codes

> We take selecting "Division Code T" as an example

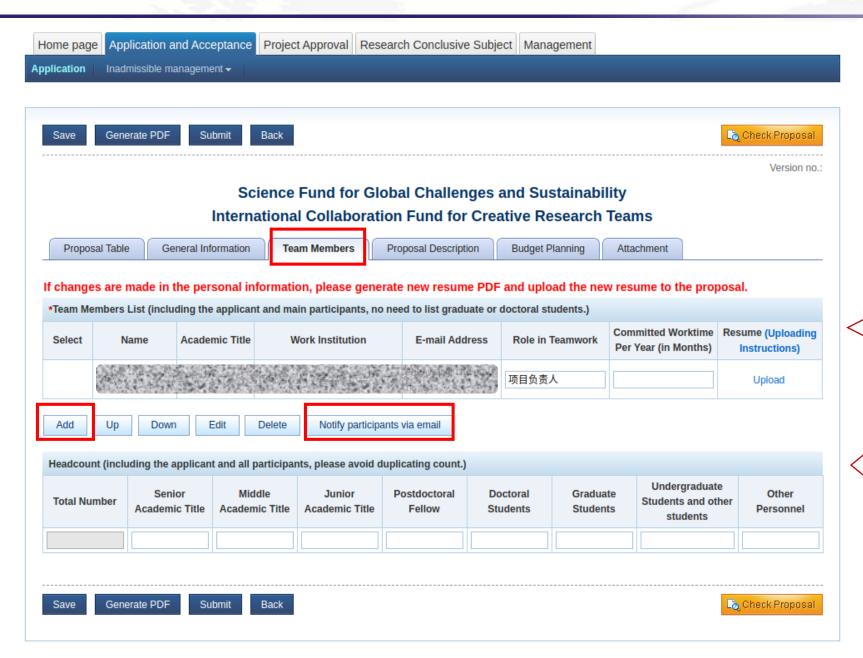


### 6. Proposal table



Applicants who choose
Division Codes T01~T04 need
to select at least 2 application
codes from A-H according to
the research content.

Please note the word limits for both Chinese and English
Abstracts. The excess words cannot be saved or displayed.

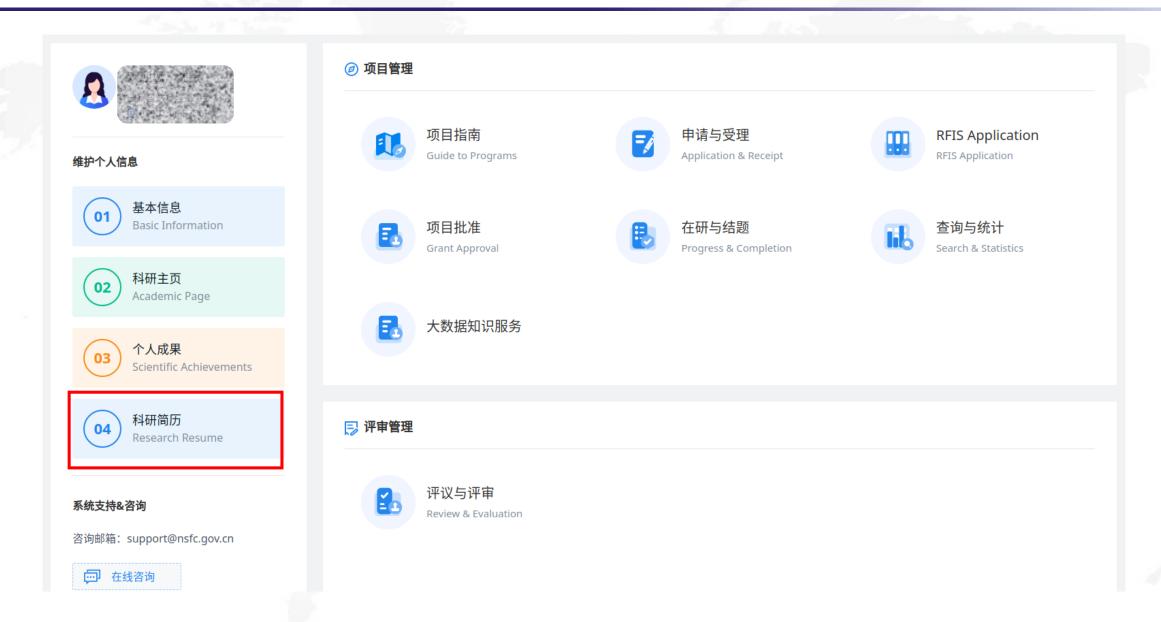


Add 1~4
Participant(s)

No more than

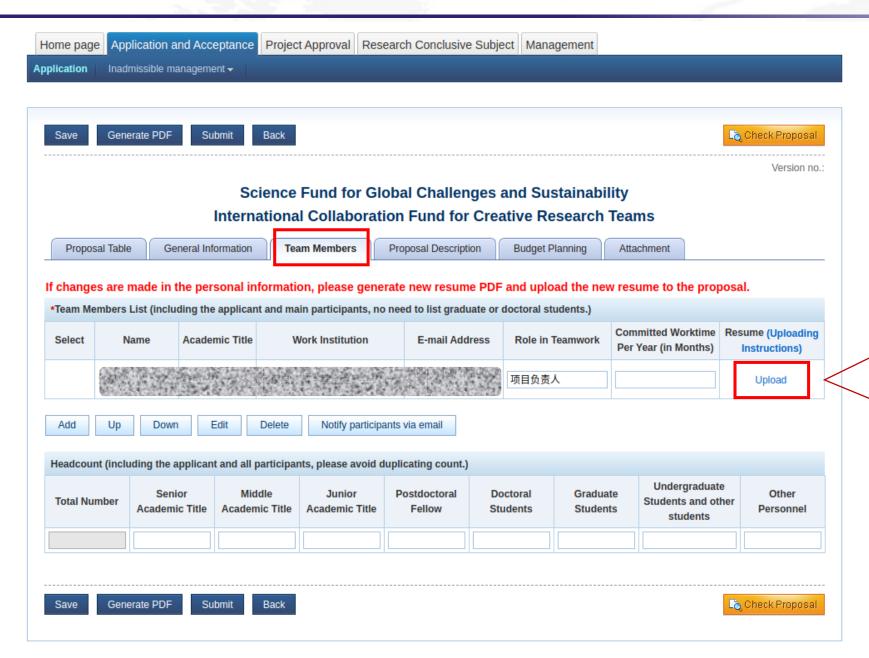
2 Participating

Institutions



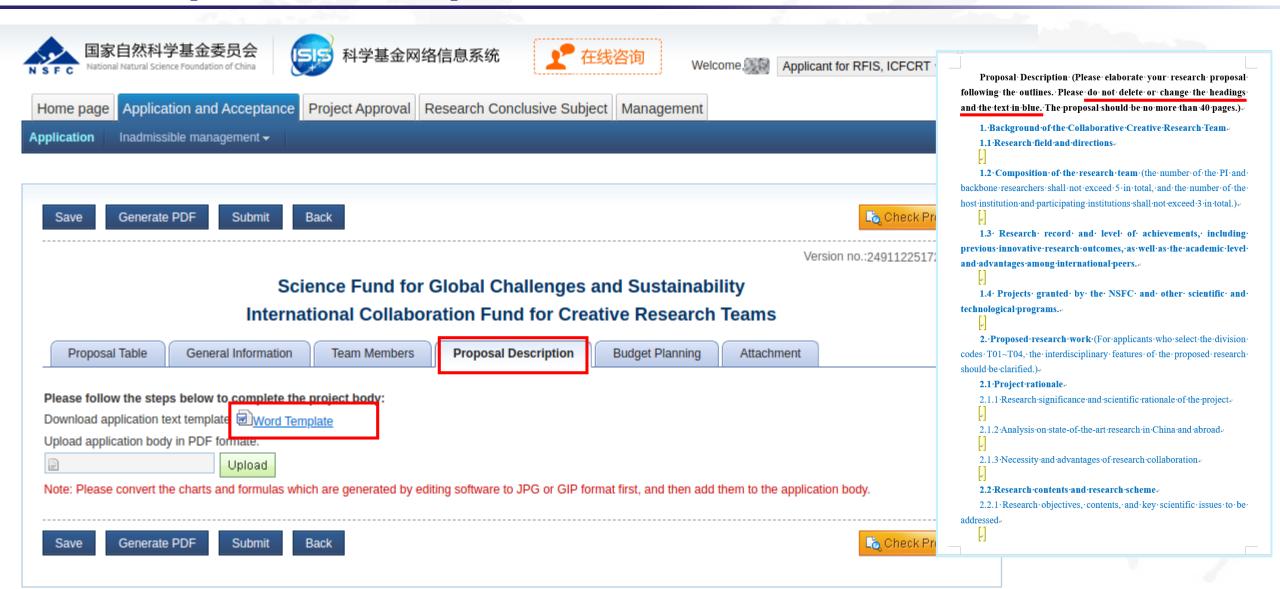
> Select the "Resume for ICFCRT" and create your Resume



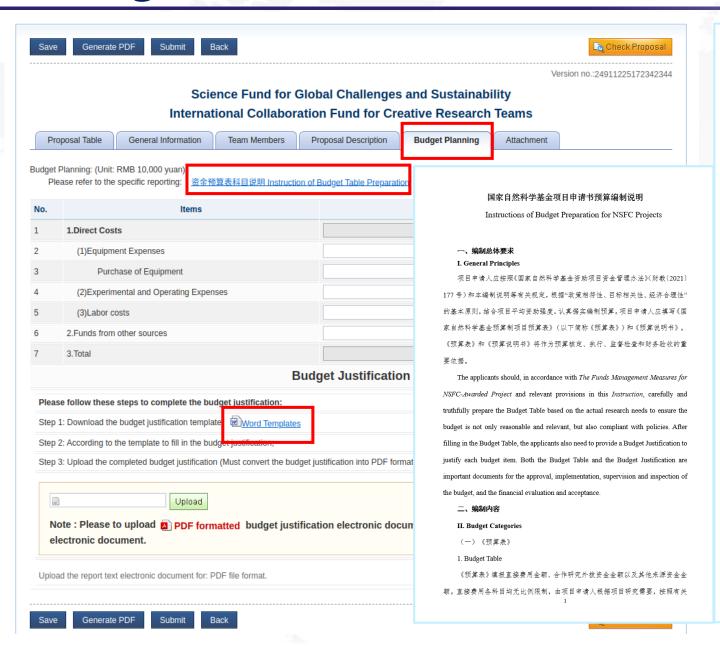


Upload the Resumes of all Team Members one by one.

### 8. Proposal Description



#### 9. Budget



#### **Budget Justification**

#### 1. Direct Costs

Please prepare the budget truthfully following the relevant requirements of the Instructions of Budget Preparation for NSFC Projects on the principle of policy consistency, target relevance and economic rationality. Each item should be explained with basic calculations based on its intended use in relation to the research tasks.

- (1) Equipment expenses (refer to the cost of purchase or trial-production of special instruments and equipment, the upgrading and modification of existing instruments and equipment, and the rental costs of instruments and equipment from other institutes during the implementation of the project. Computing instruments and software tools can be included in the equipment expenses. For equipment expenses, the necessity of each equipment purchase and the rationale behind the cost estimation should be explained. For individual equipment with a unit price of no less than 500,000 yuan, the justification must also include details on the equipment's key performance indicators, main technical parameters, etc. For individual item with a unit price of less than 500,000 yuan, respective explanation for equipment purchase costs, trial production and modification costs, and rental costs will suffice.)
- (2) Experimental and operating expenses (include sub-categories such as the purchase, transportation, handling and arranging of low-value consumables for instance materials and auxiliary materials consumed during the implementation of the project, test and processing costs, fuel and power costs, publication/documentation/dissemination/IPR services costs, conference/travel/ international cooperation and exchange costs, and other related expenses. When filling out the form, basic calculation explanations should be provided according to the sub-categories of expenditure.)
- (3) Labor Costs (refer to the labor allowances paid to graduate students, postdoctoral fellows, visiting scholars, researchers and research assistants employed for the project, as well as the consulting fees paid to the experts hired on a temporary basis during the implementation of the project. Labor costs should be comprehensively considered with regard to factors such as the necessity of the research tasks to be paid, the working hours, and the rationality of the cost standards, etc., and basic calculation explanations according to personnel type should be provided. Expert consulting fees should be calculated in accordance with relevant national regulations.)

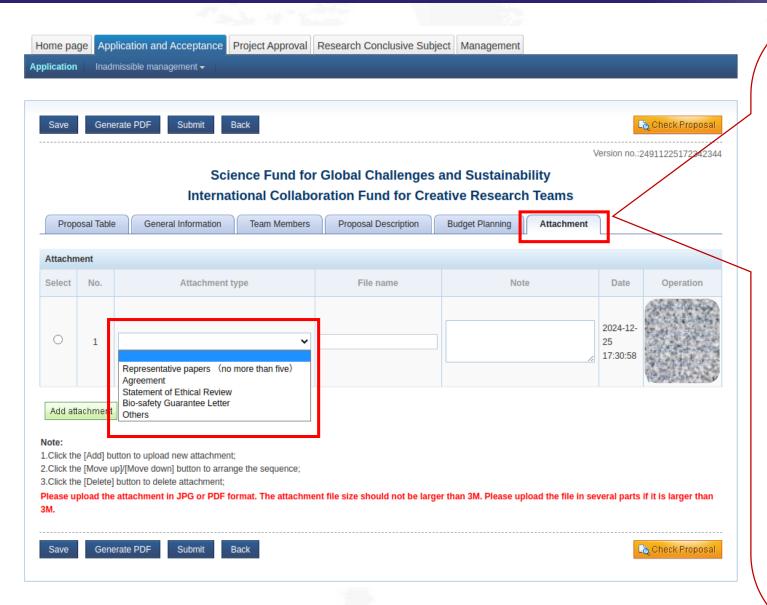
#### 2. Funds transferred to collaborative research institutions

For this category, necessary explanations should be provided regarding the research tasks undertaken by the collaborative research institutions and the details of the funds transfer. If multiple collaborative institutions are involved, each transfer should be explained respectively. Explanation should be provided for the transfer of both direct costs and indirect costs after an agreement is reached through consultation.

#### Self-Raised Funds

For self-raised funds, a brief explanation of the funding sources and the specific uses of the funds should be provided.

#### 10. Attachments



- **1** Agreement:
- ✓ signed by the applicant in person
- ✓ signed by the legal representative of the host institution in person or with signature stamp
- ✓ affixed by the official seal of the host institution
- ② Pl's 5 representative research papers that are related to the applied project.
- 3 If the proposed research involves issues related to scientific research ethics and scientific and technological security (such as biosecurity, information security, etc.), the applicant shall strictly follow relevant national laws, regulations and codes of ethics, and upload corresponding supplementary review and certification documents.



# Thanks!

Email: icfcrt@nsfc.gov.cn

Tel: 010-6232 8949